

SCTA BOARD MEETING MINUTES

March 3, 2025

A meeting of the SCTA Board was called to order at 6:09 pm on March 3, 2025, by President Laurie LeRoy. Board members present (8): Cindy Stedman, Karen Wappelhorst, Laurie LeRoy, Terry Stedman, Monica Quarmby, April Johnson, and Daniel Johnson. Marilyn Spoon attended by conference call. Absent: Samantha Perry. The meeting was held at the LeRoy residence. Guests: Jay Light-Signs Project

ADMINISTRATION AND COMMITTEE REPORTS:

ALL: MEETING MINUTES APPROVAL

The minutes for the October 21, 2024 regular board meeting were reviewed by e-mail and approved at the meeting. They will be forwarded to Sue to be posted on our website.

KAREN: TREASURER REPORTS

We are happy to report that detailed monthly treasurer reports, plus a running year-to-date Profit and Loss statement, are now published on the website under the board of directors tab. This reduces the amount of detail reported in the board meeting minutes. These minutes, and those going forward, will only report totals for income, expenses and the monthly-ending bank balance. An announcement for the new information available was made to the membership as a "DID YOU KNOW" feature on our Face Book page and as an e-blast. As the last board meeting was in October, the totals are shown below. All 5 Treasurer reports approved for upload to the SCTA website.

MONTH	INCOME	EXPENSE	BANK BALANCE
October	165.00	650.35	11,423.91
November	0	513.97	10,909.94
December	0	543.65	10,366.29
January	450.00	123.64	10,692.65
February	400.00	1,606.67	9,485.98

Thank You Notes: up to date
\$25 Gift Certificates remaining = 4

MARILYN: MEMBERSHIP REPORT

The Grace Period for memberships extends until March 30th. The 2024 year-end memberships = 166, plus 12 received in 2025 = 178.

APRIL: FACE BOOK, E-BLAST, SCTA CLOUD

No problems or issues to report.

LAURIE: WEBSITE

Laurie will review and submit the changes needed to Sue Bertch.

MONICA: WELCOME COMMITTEE

Kathy Brown was unable to attend, but reported she is up to date on new residence outreach. The 2025 membership application has been added to the new resident package.

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CINDY/TERRY: TRAIL MAINTENANCE COMMITTEE

The October 2024 Log has been posted to the website. We will close out 2024 and start a new log for 2025. Several trees have come down in the past few months, requiring immediate attention to clear. Otherwise, the trails are holding up well through the spring torrents along with freeze and thaw cycles. Terry requested one load of rock to be delivered to the pavilion inventory. **\$350.00 for a load of rock was approved by all 8 board members attending.**

CINDY: MAPS AND TRAILS COMMITTEE

Cindy will follow up for open items and schedule the next committee meeting.

LAURIE: BY-LAW COMMITTEE:

Laurie had a brief telephone conversation with the lawyer, Lynn Tarpey, to review the wording for by-law changes and guidance concerning unleashed dogs on our trails.

The board discussed several by-law changes. **All were approved by the 8 board members present.**

Article 1, Section 10 to be renamed: MEMBERSHIP AND VOTING

Added: cumulative voting will not be allowed, with a definition of cumulative voting

Added: a member must be at least 18 years old

Added: a commercial membership must be in the name of a valid corporation/registered business.

Article II, Section 3 Election

Changed: The annual member's meeting to be held on Memorial Day "weekend" in May.

Article V Financial Reporting

Changed: The description of the annual financial reporting to "full year profit and loss statement and the year end closing bank account balance for the fiscal year" to accurately the reports provided since the inception of the corporation in 2003.

Laurie will prepare final documents to be posted on the website

LAURIE/KAREN: ANNUAL REQUIRED REPORTING/PAYMENTS COMPLETED

Laurie reviewed and updated the President's Oversight list for 2025 and will put in the SCTA cloud location. The following reports/payments have been made:

4 Real Estate tax bills (\$121)

TN state annual report (\$40)

Fed. NFP registration (free)

The board will review/update the Asset list at the next board meeting

OLD BUSINESS

JAY LIGHT/LAURIE: SIGNS PROJECT

We have 13 signs and 1 post left to install on this side of Spruce Creek. Jay and Laurie will assess the signs needed for the sections from Indian Rock to the Cumberland Valley Trail Head when she returns from vacation. We are also planning the large kiosk by the pavilion for 2025.

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LAURIE (for Samantha): ADOPT A HIGHWAY

We had a successful cleanup workday on November 2nd . We still await an installation date for the “adopted by SCTA” signs along 297. Samantha continues to follow up with the state.

LAURIE: CORRECTION TO YARD SALE REPORTING

The proceeds were reported as \$330 in the Oct. 2024 minutes. The correct amount for the yard sale proceeds should be \$345.

NEW BUSINESS

MONICA: HURRICANE HELP FOR TN AND CAROLINAS

The SCTA coordinated the collection of two trailer loads of relief items delivered by Alix Hopkins and family for the victims of the flooding and wind damage in TN and the Carolinas. Laurie will take the items left at the pavilion to the Handfuls-Harvest Mission charity in Jamestown.

ALL: 2025 SCHEDULED DATES

The following activities and dates were scheduled:

April 15th (Tue) 6:00pm board meeting

April 26th (Sat.) 6:00pm POT LUCK-Meet our new residents

May 13th (Tue) 6:00pm board meeting

May 25th (Sun.) 6:00pm MEMBERS MEETING/POTLUCK-Memorial Day Celebration

June 7th (Sat.) time TBD Nation Trails Day w/BSF

July 5th (Sat.) 6:00pm POT LUCK -4th of July Celebration

Aug. 31st (Sun.) 6:00pm POT LUCK-Labor Day Celebration

Oct. 18th (Sat.) 8:00am to Noon Yard Sale

Oct. 18th (Sat.) 6:00pm POT LUCK and Raffles

Dec.6th (Sat.) 4:00pm Christmas Parade

Dec. 13th (Sat.) Rain date for Christmas Parade

ALL: MEMBERSHIP DRIVE 2025

Here’s teamwork for you:

Marilyn -will prepare the extract from the TN Tax Database and prepare the mailing labels for the Spruce Creek residents who are not already members.

April will create the cover letter and send e-blast and Face Book announcements.

Cindy will assemble the mailing and make the copies.

Cindy and Monica will deliver to the mailboxes in Spruce Creek and surrounding areas.

KAREN: 2024 P&L APPROVAL & WEBSITE POSTING

Karen presented the year end P&L for review. The report was approved by all 8 board members in attendance. (see website for detailed report)

2024 total Income: \$10,321.00

2024 total expense: \$11,609.97

2024 year end bank balance: \$10,266.29

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In general, the SCTA is a \$10,000 a year operation. Overall, 2024 was a very “average” year for both income and expenses. No unusual line items were noted.

KAREN: 2024 BUDGET PERFORMANCE, AND 2025 PROPOSED BUDGET

2024: The comparison of actual income and expenses to the budget was presented by Karen. Both income and expenses were under budget. The detailed report will be submitted to Sue to be uploaded to our website.

2025 budget: The proposed budget was also presented by Karen and discussed. The 2025 budget numbers are similar to the 2024 budget, with an increase of \$4,000 for trail maintenance. The group discussed the possibility of raffling the ATV as part of the Yard Sale fundraiser. The 2025 budget was approved by all 8 board members present and will be submitted to Sue to be uploaded to our website.

CONFIRMATION OF E-MAIL VOTES FROM October 2024 through March 2, 2025:

10/23/2024 Approve \$450 for AED Machine supplies (9) YES Unanimous

10/27/2024 Approve \$350 Load of crusher run for pavilion supply (8) YES April Did not Vote

11/04/2024 Approve \$100 for flowers for RR Rains (9) YES Unanimous

11/10/2024 Approve “Did You Know” announcement for posting of treasurer Reports on the website (9) YES Unanimous

The meeting was adjourned at 9:03 pm. Minutes submitted by Laurie LeRoy